

St. Sebastian

School Advisory Committee

Minutes—August 14, 2017

Present Committee Members:

Heather Grams, Kevin Mullen, Anne Novotny, Maria Melendes, Cheryl Warner, Sha’Nese Jones
Excused: Melissa Karls, Lisa Metz

1. Approval of June’s minutes: *Approved as presented*
2. Committee discussion (brief) to continue prayer/snack schedule: *It was agreed to discontinue snacks at meetings unless the committee member scheduled for prayer feels inclined to bring something. Prayer schedule:*
 - September 20-Ann*
 - October 18-Kevin*
 - November 15-Sha’Nese*
 - December 20 -Lisa*
 - January 17-Melissa*
 - February 21-Cheryl*
 - March 21-Heather*
 - April 18-Lori*
 - May 16-Teacher rep*
3. Final approval of the School Committee’s Meeting Norms (see attached document):
Committee supports the School Committee Meeting Procedures as presented with the following suggested changes:
 6. *Recommend 7 at-large members rather than 9. Reword to remove reference to “non-voting” in regard to ex-officio members and replace with language that reflects a consensus model of decision making.*

There was additional discussion that Kevin Mullen is the Finance Council Liaison and therefore a 7th at-large committee member needs to be recruited. Following the meeting norms, suggestions should be forwarded to the SAC Chair (Cheryl Warner) for a 1-year appointment.
4. Pastoral Council Liaison report—there is not a PC liaison appointed yet.
5. Principal’s Report: *Ms. Grams reported that PAL and hallways were the focus of repair and improvement over the summer. Enrollment was 318 at the end of 2016-2017. 2017-2018 will begin with 339 students: K4-31; K5-32; 1st-29; 2nd-24 (one classroom); 3rd-42; 4th: 41; 5th-41; 6th-36; 7th-29; 8th-34. The preference and priority is to move the current 2nd grade to two classrooms by 2018-2019. All new families are required to meet with Ms. Grams prior to acceptance. New families are made up of a combination of new parishioners, filled open Choice seats, and families who are neither parish members nor Choice. Middle school students will*

begin having “elective” choices with specials. Discussed start-of-year classroom and school orientation plans. Middle school Social Studies teacher is in place. Middle school science teacher still being recruited. General discussion of types of issues that should be brought to school advisory committee.

6. Identify Committee goals

- Finance/budget—*Maria and Kevin reported that they have met with JoAnn Perleberg to review the school budget in relation to the overall parish budget. It was agreed that a major priority for the committee this year needs to be reviewing the current funding model for non-Choice students.*
- Marketing—as it relates to family/student retention. Exit interviews. *Not discussed.*