

**December 13, 2017**  
**School Committee Minutes**

*Present:* Lisa Metz, Anne Novotny, Cheryl Warner, Melissa Karls, Lori Larch, Lori Golomski, Kevin Mullen, Heather Grams, Michelle Hansen, Maria Melendes, Jen Thayer, Christine Clementi

*Excused:* ShaNese Jones

1. Approved November minutes
2. Finance Council Report
  - Salary scale conversation in light of the recent raise. Should a new scale be created? Percentages varied because each person received the same dollar amount. Will think about it for next meeting to create to compensation model working within our budget and perhaps create sub committee.
  - Budget is based on having 6 less Choice students at the midway point in the year. If it is more than that, it will impact our budget. Need update on numbers – will get for next month
  - Updated revenue plan proposal for non-Choice students:  
New families to the parish – can pay educational service fee or 5% of gross household income (proof required.) Or... If there is a track record of previous financial support to a parish they can begin to tithe right away. Otherwise, wait one year to begin tithing relationship as a method of tuition remission.  
This also connects to all parishioners supporting the school... tithing is an overall issue.  
Continued discussion on Program fees...These should be included in the material.  
This will get brought up with Finance Committee in the coming months.
3. Policy manual – suggestions and comments have been made. Final revision will be done by a subcommittee of administrator, teacher, parent and school committee member. Heather will send out in next draft in its cleaned-up form.
4. Marketing – How to celebrate our test scores? Create banner, focus on 5 stars, give kids a field trip during Catholic Schools Week, explain it at mass from the pulpit so it goes throughout the parish, flyers in bulletin, update website, 5 stars = 5 core values? We will have continued discussion about celebration

Open House Planning – Home & School and School Committee will share weekend masses leading up to Open House to give pulpit announcements. Lori G. will discuss tour guides for Open House with Molly Ambrose.

Annual Fund update – Christmas postcards going to alums and a letter going to families, alums, parishioners focusing on raising funds for a playground, and various safety upgrades

5. Pastoral Council Liaison report – no December meeting so no report

6. Principal's report

- Teachers appreciated the thank-you notes from the committee
- School will pursue Archdiocesan award from *Educating the Whole Child*
- Continuing to set a culture of discipline in the school