

ST. SEBASTIAN SCHOOL
SCHOOL COMMITTEE MEETING MINUTES
August 9, 2016 – School Office Conference Room

Opening Prayer at 6:30 p.m.: Brent Nistler

Present Committee Members: Principal Grams, Pastoral Council Liaison Steven Dodridge, Melissa Karls, Maria Melendes, Lisa Metz, Finance Council Liaison Kevin Mullen, Brent Nistler, Anne Novotny, Cynthia Schoonover, and Amy Shambarger

Excused Committee Members: ShaNese Burnell Jones, Lori Golomski, Cheryl Warner

Also Present: Kelly Bentfield

Welcome to Principal Grams and Introduction of Committee Members

Old Business

Parent/Guardian/Student Handbook: Revised Handbooks will be distributed at classroom orientations and at the All-Parent Meeting on September 14 at 7:00 p.m. Language regarding late pickup and PAL safety accommodations will be reviewed at October meeting along with the possibility of a “walker” form. Discussion regarding possibility of including the PAL daycare form with school registration materials for completion by all families to ensure safety consistent with school policy in the event of an emergency or late pickup.

Staffing Update: Kevin advised of Finance Council discussions regarding the requested full-time first grade teacher position. Finance Council approved a full-time or part-time first grade teacher position contingent on funding for the school wall relative to the school budget. At the end of July the budget reflected additional income from Choice revenue. This was after accounting for funds allocated to address the gymnasium/school wall issues needing repair. Principal Grams reported that after reviewing with Fr. Larry the first grade enrollment numbers, which included a loss of three first grade students, they determined that an additional first grade teacher was no longer the best allocation of resources with first grade enrollment now anticipated to be 21 or 20 students, which falls under the general 24 student classroom “cap”. Discussed focusing on building the incoming first grade class enrollment.

Seton Catholic Schools: Recap June 23 working group meeting of School, Pastoral and Finance Committee members and June 29 open discussion meeting facilitated by Fr. Larry and Paul Hohl.

New Business

Gymnasium/School Wall Repairs: The gym and school wall repairs will be completed over the next five to eight years. This plan assesses the extent of the issue and additional repairs that might be needed over time. Monitors will be installed on the entire exterior of school wall.

Next Meeting: September 8 at 6:30 p.m. – School Faculty Lounge